



PREMISES / PERSONAL LICENCES SUB-COMMITTEE

AGENDA

DATE:	Wednesday, 13 May 2026
TIME:	10.00 am
VENUE:	Committee Room, Town Hall, Station Road, Clacton-on-Sea, CO15 1SE

MEMBERSHIP:

Councillor Casey
Councillor A Cossens

Councillor Davidson
Councillor J Henderson

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DATE OF PUBLICATION: Tuesday, 5 May 2026

AGENDA

1 Election of a Chairman for the Meeting

The Sub-Committee will elect a Chairman for the meeting.

2 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

3 Minutes of the Last Meeting (Pages 5 - 8)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Tuesday, 7 April 2026.

4 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

5 Report of the Assistant Director (Corporate Policy & Support) - A.1 - Variation of a Premises Licence, Highfield Grange Holiday Park, London Road, Clacton-on-Sea, CO16 9QY (Pages 9 - 62)

The application is made under the Licensing Act 2003 for the variation of the current Premises Licence seeking to extend the permitted times for Plays, Films, Live and Recorded Music, Performance of Dance and Other Similar Entertainment for outdoor areas 1100 hours to 2300 hours every day and to remove and amend conditions on the current licence. There are no changes to the current licensable activities indoors, hours and other conditions.

6 Report of the Assistant Director (Corporate Policy and Support) - A.2 - Grant of a Premises Licence, Alresford Hall, Ford Lane, Alresford, Colchester, CO7 8AY (Pages 63 - 176)

To inform Members that an application has been received for the Grant of a premises licence under the Licensing Act 2003 from Mr William Marsden and Mrs Susie Marsden at Alresford Hall, Ford Lane, Alresford, Colchester, Essex for a limited period licence and to include the sale of alcohol on the premises, performance of live music, performance of play.

Further to inform Members that the application has received objections to the proposed licensable activities from members of the public and a Responsible Authority.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Premises / Personal Licences Sub-Committee is to be held in the at Time Not Specified on Date Not Specified.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.